



Net Zero Hero Challenge - Volunteer Agreement Form

CHALLENGE DETAILS

The Thurso Community Development Trust is seeking households to volunteer to complete a social experiment in the form of three Net Zero Hero challenges. The purpose of the experiment is to understand the barriers, challenges, and benefits of trying to live a low carbon sustainable lifestyle.

To gain a wider understanding of the barriers, challenges, and benefits, a mix of different households will be sought, with varying demographics such as household ages, household size, and household incomes.

Households are invited to choose from:

Active Travelling – where they will receive bikes from Cycling UK for a period of one month. Households will be asked to try and not use their car/s and to walk and/or cycle instead.

Going Zero Waste – where they will be given a compost kitchen caddy, compost bin for their garden, and re-usable containers. Households will be asked to try and commit to going zero waste for a period of one month. This will include reducing their plastic use, recycling anything unavoidable, ditching disposables, and composting food waste.

Shopping Local – where they will be asked for a period of one month to try and purchase their food from local shops only and not supermarkets.

As part of the challenge, households are asked to send Thurso Community Development Trust regular updates on their experiences. Households are not expected to do the challenges perfectly, but to record the barriers and challenges that occur along the way, as well as what is successful. Recording will be in the form of weekly diary entries, pictures, and videos. Thurso Community Development Trust will share the updates on their Net Zero Thurso Facebook, Instagram, and Twitter pages. Each household will receive ongoing support, helpful advice, and information from Thurso Community Development Trust.

Household requirements and rules:

- Households must include at least one person over the age of 18.
 - Households can have a maximum of 6 people.
 - Strictly no swearing or aggressive language when making videos.
 - One diary entry and any photographs must be sent one a week (Sundays).
 - One video entry must be sent once a week (Sundays).
 - All media is to be sent to TCDTs Net Zero Officer via WhatsApp or WeTransfer
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PRIVACY NOTICE

This privacy notice describes how the data controller, Thurso Community Development Trust, collects and processes personal information about you during your Volunteer relationship with us.

What information is collected and why?

To allow us to maintain good volunteer management practices Thurso Community Development Trust needs to gather, process and store personal information about you. Personal information required will be:

- names and ages of those in the household
- contact information - address, telephone number and email
- household type and size
- annual income of your household (before tax and deductions, but including any benefits/allowances)

How will we be using your Personal Data?

The personal data we collect will be used for the following purposes:

- Your name/s/ family name will be used throughout the challenge. If you desire, we can create a pseudonym for you.
- Your phone number will be included in the creation of a WhatsApp support group with other people taking part in the challenges. This will be moderated by TCDT's Net Zero Officer.
- We may use your name/s household information in the dissemination of a final Net Zero Hero report.

The rest of the information we gather is used for management and administrative purposes only. The information received will only be shared with other staff if it's necessary to make decisions about your volunteering.

Security

The information you provide will be held securely by us whether the information is in electronic or physical format. We have appropriate security measures to prevent your personal information from being accidentally lost, used, or accessed in an unauthorised way, altered or disclosed. There are procedures to deal with any suspected data security breach and we will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

Sharing Personal Data

In most circumstances we will not disclose personal data without your consent. However, there may be occasions where it may be appropriate for us to inform an external body such as the Scottish Social Services Council, a local authority, social work department, the police, or relevant others. We will only disclose information about you to third parties if we have a genuine requirement to do so and we will not do so without first obtaining your consent.

Data retention

We will keep and use your information to enable us to manage our relationship with you effectively, lawfully, and appropriately, while you are volunteering with us. We will not hold information for longer than necessary. On completion of your volunteering relationship, we may use your information in the dissemination of a Net Zero Hero's final report, which will detail how the project went and the outcomes.

Consent

By consenting to this privacy notice you are giving us permission to process your data specifically for the purposes identified. You may withdraw consent at any time by e-mailing Thurso Community Development Trusts Net Zero Officer.

In limited circumstances, we may approach you for your written consent to allow us to process certain particularly sensitive data. If we do so, we will provide you with full details of the information that we would like and the reason we need it, so that you can carefully consider whether you wish to consent.

PHOTO/ VIDEO/ RECORDING CONSENT

- 1). I authorise Thurso Community Development Trust and its agents to photograph, videotape, audio record, televise, duplicate, and/or otherwise record mine and my households' images, voices, and likeness. I understand that Thurso Community Development Trust will own these recordings.
- 2). I irrevocably authorise Thurso Community Development Trust and its agents to use, display, publish, and distribute these recordings for any purpose on their websites, social media, publications, broadcasts, displays, and any other medium.
- 3). I waive any right to inspect or approve these recordings or material that may be used with them now or in the future, whether that use is known to me or not.
- 4). I release Thurso Development Trust, its regents, employees, and agents from all liability arising out of the use of these recordings, including but not limited to any claims arising out of mine and my households right of privacy or right of publicity and any claims based on any distortions, optical illusions, or faculty mechanical reproductions.
- 5). I understand that I and my household will not be compensated for any use of these recordings.
- 6). I understand that this is a legal document and represent that I have read it and understand it and am agreeing to it voluntarily.

ACTIVE TRAVELLERS BIKE LOAN AGREEMENT

For those taking part in the Active Travel Challenge, you will be loaning bikes from Cycling UK Highland. It is advised that competent cyclists take part in this challenge. You must also have adequate and safe storage for the bike/s.

You will be required to choose which bike/s your household would like to loan from Cycling UK. There is a selection of conventional town bikes (at least 5), 4x children's bikes (one of each size), 2x cargo bikes, several e-bikes (which anyone above the age of 16 can use), including 1x lightweight e-bike, 4x folding e-

bikes. There is also a tandem bike, cargo trailer, wheelchair bike, side by side tandem, and 1x folding tricycle. All bikes are subject to availability at the time.

You can find out more about what bikes are on offer on Cycle UK Highlands Facebook page. Once you have chosen your bike/s Thurso Community Development Trust will request them from Cycling UK and a meeting will be arranged.

When meeting with Cycling UK Highland you will be required to follow their protocols. You must sign a Cycling UK Highland Bike Loan Agreement, where you will be required to provide your name, phone number, e-mail address, proof of identification, and proof of address. A £30 deposit will be required which will be refunded once the bike is returned. You will also be required to complete a skills assessment with the Cycling UK team (which will take 1-1.5hrs dependent on household size). Once your loan term time has been completed, you will be required to complete a survey about your experience.

There will be no insurance cover for personal liability, therefore you are recommended to get your own. Thurso Community Development Trust will not accept liability for any injury, loss or damage arising from the use of Cycling UK's bikes.

DECLARATION

By ticking the check box in the Net Zero Hero application form you agree that you have read the terms and conditions set out in this Net Zero Hero Challenge Volunteer Agreement Form. Before commencing the Net Zero Hero Challenge, you will be asked to sign a paper copy.

Contact

If you have any questions, please contact:

Kara Scott,
Net Zero Officer,
Thurso Community Development Trust,
1 Rotterdam St,
Thurso KW14 8AA
kara@thursocdt.co.uk

Changes to this Volunteer Agreement Form

We may update this document. We will notify you about significant changes by e-mailing you.