Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31 March 2023

for

Thurso Community Development Trust (a Scottish Charitable Incorporated Organisation)

> Reid & Fraser Chartered Accountants 15 Princes Street Thurso Caithness KW14 7BQ

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Report of the Trustees for the Year Ended 31 March 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Aims and affiliation

Thurso Community Development Trust seeks to make Thurso a better place to live, work and visit for all through community led sustainable development. We achieve this by taking a proactive approach as a community anchor organisation and developing projects based on evidenced community needs.

Our core values reflect who we are and what we seek to do:

- Community focused in all that we do. Our projects are built on the views of our community and responsive to identified community needs.
- Collaborative across the Thurso Community, third sector, voluntary and statutory organisations providing the Thurso Community with a voice and supporting organisations and community members.
- Fully transparent in all our activities, consultations and projects. We set a standard in professionalism in our activities.
- Inclusive to all members of the Thurso Community and seek to ensure that inequalities are reduced. we want all members of the Thurso Community to feel empowered, included resilient and safe.
- Kindness matters: we want to see a Thurso Community that is the kindest in Scotland, which values all of those living in and visiting Thurso and where people are supported to realise their potential.
- Environmental considerations are embedded into all activities and we lead by example in forward thinking environmental plans.
- Sustainable in the projects that we develop to ensure our community and future generations benefit and are protected by our actions.

Strategic Plan

Thurso Community Development Trust has developed a strategic plan for activities formed from community evidence from extensive community consultation for the period 2019 - 2025. The Strategic Plan 2019 - 2025 is built around the strategic themes of Community, Social, Economic, Environmental and Placemaking development.

ACHIEVEMENT AND PERFORMANCE

Charitable purpose

Thurso Community Development Trust has been formed out of a desire to bring about real, positive and lasting change to our community of Thurso. The most northern town on the Scottish mainland and one where significant challenges can be evidence in our community: remote and distant from services and main centres of population, evidenced growing inequalities and an urgency to diversify our local economy. We seek to be truly community led from community consultation forming the basis of Strategic Plan to encouraging and supporting the community.

Our Charitable Purpose:

4.1 The advancement of community development (including the advancement of urban regeneration) principally within the Community:

But only to the extent that the above purposes are consistent with furthering the achievement of sustainable development.

FINANCIAL REVIEW

Principal sources of funding

Our main source of funding has been from grants. We also rely on the work of volunteers giving to our work through Volunteer Programmes.

Report of the Trustees for the Year Ended 31 March 2023

FINANCIAL REVIEW

Reserves policy

It is the policy of the Charity to maintain unrestricted funds at a level which equates to approximately three months unrestricted expenditure that allows sufficient funds to enable the ongoing work of the charity to be maintained. The Unrestricted Fund on page 6 at 31 March 2023 amounted to £53,557 which is above the required current level however the Charity appreciates that as our activities expand, we will be required to expand the Unrestricted Fund,

Total reserves during the year, including Restricted Funds of £153,003, amounted to £206,560.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Thurso Community Development Trust is established by Constitution. The legal form of the Charity is a SCIO (a Scottish Charitable Incorporated Organisation) and it is registered Scottish Charity (No. SC049082). The Charity registered as a SCIO on 26 February 2019.

Appointment of Trustees and office bearers

The operations of the Charity are managed directly by the Trustees. New Trustees are democratically elected by the Membership of the SCIO. Trustees forward themselves for election as those who have shown interest in and understanding of the values and aims of the Thurso Community Development Trust. They serve on a voluntary basis.

Membership

Thurso Community development Trust operates a membership as a two tier SCIO with full membership available at no charge to those over the age of 18 years living within the community as defined by postcodes falling within the Thurso Primary School Catchment area. Associate Membership is available at no charge to those living outwith that boundary, organisations and businesses who support the aims of the organisation. Junior membership is available at no charge to those under the age of 18 years. It is only Full Members who are accorded voting rights.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

SC049082

Principal address

1 Rotterdam Street Thurso Caithness KW14 8AA

Trustees

Mrs H Allan Ms C Paterson (resigned 21.4.22) Ms A Wotherspoon Miss M O'Brien K Rosie

R Gunn (resigned 21.7.22)

M Davidson (resigned 21.4.22)

J McAllan (resigned 4.4.22)

S Owsnett

S Shearer

Ms Y Turanli (appointed 22.9.22) (resigned 16.2.23)

T Harrison (appointed 20.10.22)

G Wotherspoon (appointed 16.2.23)

Report of the Trustees for the Year Ended 31 March 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner
Reid & Fraser
Chartered Accountants
15 Princes Street
Thurso
Caithness

Bankers

KW14 7BQ

Bank of Scotland Olrig Street Thurso KW14 8HQ

Approved by order of the board of trustees on ... 12 Dec 2023 and signed on its behalf by:

Mrs H Allan - Trustee

Independent Examiner's Report to the Trustees of Thurso Community Development Trust

I report on the accounts for the year ended 31 March 2023 set out on pages five to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Linda Camuluo Linda Cameron FCCA CTA CA

The Institute of Chartered Accountants of Scotland

Reid & Fraser Chartered Accountants 15 Princes Street Thurso Caithness KW14 7BO

Date: 14.12.23

Statement of Financial Activities for the Year Ended 31 March 2023

		Unrestricted fund	Restricted fund	2023 Total funds	2022 Total funds as restated
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM Donations and legacies	2	39,127	311,932	351,059	377,210
Charitable activities					
Charitable Activities		32,883	52,732	85,615	9,325
Other trading activities	3	(26,408)	33,525	7,117	7,103
Investment income Other income	4	1,000 225	<u>-</u>	1,00 0 225	814
Other income					
Total		46,827	398,189	445,016	394,452
EXPENDITURE ON					
Raising funds		339	-	339	390
Charitable activities					
Charitable Activities		33,160	353,615	386,775	349,627
Total		33,499	353,615	387,114	350,017
NET INCOME		12 220	44,574	57,902	44,435
NET INCOME		13,328	44,574	37,902	44,433
RECONCILIATION OF FUNDS					
Total funds brought forward		40,229	108,429	148,658	104,223
TOTAL FUNDS CARRIED FORWARD		53,557	153,003	206,560	148,658

Balance Sheet 31 March 2023

		Unrestricted fund	Restricted fund	2023 Total funds	2022 Total funds as restated
	Notes	£	£	£	£
FIXED ASSETS Tangible assets	12	8,277	43,789	52,066	56,659
CURRENT ASSETS					
Debtors	13	35	5,682	5,717	20,160
Investments Cash at bank and in hand	14	50,917	1 103,959	1 154,876	87,703
		50,952	109,642	160,594	107,864
CREDITORS Amounts falling due within one year	15	(5,672)	(428)	(6,100)	(15,865)
NET CURRENT ASSETS		45,280	109,214	154,494	91,999
TOTAL ASSETS LESS CURRENT LIABILITIES		53,557	153,003	206,560	148,658
NET ASSETS		53,557	153,003	206,560	148,658
FUNDS	16				
Unrestricted funds				53,557	40,229
Restricted funds				153,003	108,429
TOTAL FUNDS				206,560	148,658

The financial statements were approved by the Board of Trustees and authorised for issue on 12 Dec 2023 and were signed on its behalf by:

H Allan - Trustee

Helen All-

A Wotherspoon - Trustee

Notes to the Financial Statements for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities and Trustee Investment (Scotland) Act 2005. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 15% reducing balance

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2023

2. DONATIONS AND LEGACIES

DONATIONS AND LEGITORES	2023	2022
		as restated
	£	£
Donations	12,110	16,044
Grants	338,949	361,166
	351,059	377,210
Grants received, included in the above, are as follows:		
	2023	2022
		as restated
	£	£
Scottish Government Climate Challenge	-	89,996
Caithness & North Sutherland Fund	_	7,299
Highland Council Discretionary Fund	5,250	1,500
HIE - Supporting Communities Fund	-	12,898
Keep Scotland Beautiful	22,356	5,934
Foundation Scotland - Co-op Food Fund	0.50	3,000
North Highland Initiative	950	14.500
Robertson Trust	14,500	14,500
YPI Challenge - Wood Foundation	2,750	1,500
Highland Council Covid-19 Fund	14,074	18,000
HIE - Community Recovery Fund Highland Council - Coastal Communities	17,077	60,153
Scottish Council for Voluntary Organisations - Community Jobs Scotland	7,175	9,417
HC Hero Fund	8,000	500
Highland Council - Town Centre Regeneration	-	22,371
Sir George Earle Benevolent Fund	_	2,381
High Life Highland - Discover Thurso	-	4,500
Highland Third Sector Initiative	_	7,000
National Lottery	13,000	26,000
Nature Scotland	-	6,350
Lyth Arts Centre	2,500	2,500
Adapt & Thrive	-	54,600
SHIFT - Cycling UK	-	1,500
Highland Council	-	9,267
National Lottery Community Fund	41,000	-
Dounreay Stakeholder Group	1,000	-
Pebble Trust	2,510	-
Highland Climate Festival	1,000	-
SSE Sustainable Development Fund	191,134	-
NHS Highland Green Health Initiative	500	-
CVG/Police Scotland - Your Police, You Decide	3,000	-
HIE Digital Enablement Fund	2,250	-
Co-op Hubbub Foundation	6,000	
	338,949	361,166

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

3. OTHER TRADING ACTIVITIES

J.	OTHER TRADING ACTIVITIES	2023	2022 as restated
		£	£
	Fundraising events	2,871	3,308
	Lunch Club	2,522	2,927
	Thurso Grows	1,724	868
		7,117	7,103
4.	INVESTMENT INCOME		
4,	INVESTMENT INCOME	2023	2022
		1023	as restated
		£	£
	Rents received	1,000	_
	10001700	===	
5.	GRANTS PAYABLE		
		2023	2022
		_	as restated
		£	£
	Charitable Activities	89,802	74,687
			
	The total grants paid to institutions during the year was as follows:	2023	2022
		2025	as restated
		£	£
	Socially Growing award	89,802	74,687
	Socially Growing award	=====	====

Grants totalling £89,802 (2022 - £74,687) received by the charity in respect of the Socially Growing and Zero Waste shop projects were paid over to Thurso Community Benefit Society Ltd which was formed to carry out these activities.

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

No costs were incurred on behalf of the charity were reimbursed to trustees in the year (£1538 - 2022).

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

			2023	2022 as restated
	Support Staff		<u>12</u>	===
	No employees received emoluments in excess of £60,000.			
8.	COMPARATIVES FOR THE STATEMENT OF FINANCIA	L ACTIVITIES Unrestricted fund	Restricted fund	Total funds as restated
		£	£	£
	INCOME AND ENDOWMENTS FROM			
	Donations and legacies	35,630	341,580	377,210
	Charitable activities			
	Charitable activities Charitable Activities	140	9,185	9,325
	Charles 1101 1100		7,	
	Other trading activities	7,103	_	7,103
	Other income	814	-	814
	Total	43,687	350,765	394,452
	EXPENDITURE ON			
	Raising funds	390	=	390
	Charitable activities			
	Charitable activities Charitable Activities	29,481	320,146	349,627
	Charles 1102 vides			
	Total	29,871	320,146	350,017
	NET INCOME	13,816	30,619	44,435
	RECONCILIATION OF FUNDS			
	Total funds brought forward	26,413	77,810	104,223
	TOTAL FUNDS CARRIED FORWARD	40,229	108,429	148,658

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

9. PRIOR YEAR ADJUSTMENT

An adjustment has been made to the 2022 charitable income and wages figures to reflect a recharge to Thurso Community Benefit Society for wages paid on their behalf via the Trust. This adjustment has been made to better reflect the nature of the transaction but has no effect on the net surplus shown in the accounts.

10. DONATED SERVICES

During the year the Trust through various projects attracted the services of a number of volunteers providing additional capacity and support most notably with our Sharing Shed/Community Larder, Community Garden and operating the Thurso Harbour Public Toilets. In addition to this three Board members including our Chairperson and Secretary play an active role in increasing the capacity of the organisation through the completion of administration and management tasks.

The value of the services provided by the volunteers cannot be reasonably quantified, and the donated services are not recognised in the financial statements.

11. VOLUNTEER EXPENSES

Expenses amounting to £51 (£626 - 2022) were paid to volunteers for their assistance during the year.

12. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 April 2022	68,191
Additions	11,388
Disposals	(7,991)
At 31 March 2023	71,588
DEPRECIATION	
At 1 April 2022	11,532
Charge for year	9,189
Eliminated on disposal	(1,199)
At 31 March 2023	19,522
NET BOOK VALUE	
At 31 March 2023	52,066
At 31 March 2022	56,659

During the year, assets previously purchased under the project North Highlands Climate Hub were transferred to the newly formed Community Interest Company, North Highlands & Islands Climate Hub CIC. The disposals noted above relate entirely to this transfer.

Plant and

16.

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

13.	DEBTORS:	AMOUNTS F.	ALLING DUE	WITHIN ONE YEAR
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		2023	2022 as restated
		£	£
	Trade debtors	4,576	153
	Other debtors	1,141	20,007
		5,717	20,160
			
14.	CURRENT ASSET INVESTMENTS	2023	2022 as restated
	Other	£ 1	£ 1

Current asset investments comprises the £1 Community Anchor Share held in Thurso Community Benefit Society Ltd.

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
		as restated
	£	£
Trade creditors	5,672	5,844
Other creditors	428	10,021
	6,100	15,865
MOVEMENT IN FUNDS		
	Net	

	At 1.4.22 £	movement in funds £	At 31.3.23 £
Unrestricted funds General fund	40,229	13,328	53,557
Restricted funds Restricted	108,429	44,574	153,003
TOTAL FUNDS	148,658	57,902	206,560

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	46,827	(33,499)	13,328
Restricted funds Restricted	398,189	(353,615)	44,574
TOTAL FUNDS	445,016	(387,114)	57,902
Comparatives for movement in funds			
	At 1.4.21	Net movement in funds £	At 31.3.22 £
Unrestricted funds General fund	26,413	13,816	40,229
Restricted funds Restricted	77,810	30,619	108,429
TOTAL FUNDS	104,223	44,435	148,658
Comparative net movement in funds, included in the above ar	e as follows:		
	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund	43,687	(29,871)	13,816
Restricted funds Restricted	350,765	(320,146)	30,619
TOTAL FUNDS	394,452	(350,017)	44,435

Restricted funds comprise the cumulative balance of funds for the following projects:

Christmas meals - to provide Christmas meals to those in need; Community Assistance - continuing the work started as part of the pandemic response; Love Thurso Project - to promote and support independent local retailers and eateries; Thurso Grows - community garden project;

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

16. MOVEMENT IN FUNDS - continued

Community Hub - a place to bring the community together, reduce inequalities and offer assistance to the vulnerable;

Harbour Toilets - to provide an essential service and facilities to local and visitors;

Thurso Eats/Sharing Shed - a community fridge and larder for the redistribution of surplus food;

North Highlands and Islands Climate Hub - a regional climate action hub to address the climate emergency - activities have now been transferred to a separate Community Interest Company;

Empower Her - to empower young women to be financially independent, to promote their metal wellbeing, and provide them with safe, inclusive and trustworthy people and spaces to turn to for help;

Community Recovery - to develop initiatives to aid the economic and social recovery of the local area following the pandemic.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

Detailed Statement of Financial Activities for the Year Ended 31 March 2023

for the Many Ended 21 Manual 2022		
for the Year Ended 31 March 2023	2023	2022
	2023	as restated
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	12,110	16,044
Grants	338,949	361,166
	351,059	377,210
Other trading activities		
Fundraising events	2,871	3,308
Lunch Club	2,522	2,927
Thurso Grows	1,724	868
	7,117	7,103
Investment income		
Rents received	1,000	-
Charitable activities		
Charitable activities	76	140
North Highlands & Islands Climate Hub	32,807	-
Thurso Community Benefit Society	52,732	9,185
	85,615	9,325
Other income		
Other income	225	814
Total incoming resources	445,016	394,452
EXPENDITURE		
Other trading activities	′ 220	200
Fundraising costs	′ 339	390
Charitable activities	40- 40-	121050
Wages	197,487	164,253
Pensions	3,230	2,813
Rent	8,402 982	6,850 858
Insurance	4,423	3,271
Light and heat Telephone	2,641	2,322
Printing, postage & stationery	1,366	293
Marketing	897	1,347
Sundries	1,180	1,064
Carried forward	220,608	183,071
	,	,

Detailed Statement of Financial Activities for the Year Ended 31 March 2023

for the Year Ended 31 March 2023		
	2023	2022
	£	as restated £
Charitable activities		
Brought forward	220,608	183,071
Consultancy fees	8,306	2,117
Project activities	6,912	1,268
Travel & subsistence	1,123	261
Software & IT	315	1,453
Repairs & renewals	480	9,452
Memberships	1,864	1,558
Consultation fees		412
Staff training	545	555
Health & safety	13	-
Volunteer expenses	51	626
Bank charges & interest	74	158
Donations	2,000	500
Depreciation of equipment	9,188	9,999
Covid-19 Response	(27) 817	2,268 507
Christmas Meals & Boxes	19,789	8,117
Community Assistance	•	2,322
Lunch Club	2,476 48	2,322 5,706
Love Thurso project costs	1,496	2,234
Thurso Grows project costs	4,389	3,287
Harbour Toilets	2,837	2,335
Thurso Eats	2,037	8,166
Christmas Lights	(7)	493
Wellbeing Activities	(475)	475
Community Magazine	164	525
Town Market	593	10,478
NH Climate Hub	5/5	391
Empower Her	_	12,606
Community Recovery	2,521	12,000
Highland Community Waste Partnership Assets transferred to NH&ICH	6,793	_
Grants awarded	89,802	74,687
	382,695	346,027
Support costs		
Governance costs	4 000	2 600
Independent Examiner's Fee	4,080	3,600
Total resources expended	387,114	350,017
Net income	57,902	44,435